

READINGTON TOWNSHIP BOARD OF EDUCATION

Holland Brook School
Regular Meeting 5:00 p.m.
July 22, 2025

AGENDA

Mission Statement: We empower members of our community to lead purposeful lives with integrity, to cultivate a spirit of discovery, and to embrace connections in our diverse, global society.

The Board of Education will be meeting in-person on Tuesday, July 22, 2025 at 5:00 p.m. If members of the public wish to attend the meeting virtually, meetings are streamed Live over Youtube via the following link:

https://www.youtube.com/channel/UC6Nqnwk_J-sFlxSaFkuVaA/live

The agenda and all materials for the Board meeting appear on the Board web page.

I. CALL TO ORDER BY BOARD PRESIDENT – OPEN PUBLIC MEETINGS ACT

The meeting is being held in compliance with the Open Public Meetings Act (N.J.S.A. 10:4-6-21) and is open to the media and public. Notices were duly posted, and the meeting was advertised in the Hunterdon County Democrat and Courier News. Formal action may be taken.

Roll Call:

Mrs. Cassidy_____ Mrs. Fiore_____ Mr. Lopes_____ Mrs. Mencer_____ Mrs. Rad_____
Mrs. Ryan_____ Mrs. DePinto_____ Mr. Rizza_____ Vacancy_____

II. FLAG SALUTE

III. OATH OF OFFICE

- Board Secretary administers the Oath of Office to new Board Member, Richard Pieros

IV. EXECUTIVE SESSION

Motion _____ 2nd _____

Motion to adopt the following resolution: Resolved to adjourn to Executive Session in accordance with the Sunshine Law, Chapter 321, P.L. 1975, to discuss a legal matter for approximately 30 minutes at which time the Board expects to return to Public Session where action shall be taken. The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, it is not presently known when such circumstances will exist.

Roll Call:

Mrs. Cassidy_____ Mrs. Fiore_____ Mr. Lopes_____ Mrs. Mencer_____ Mr. Pieros_____
Mrs. Rad_____ Mrs. Ryan_____ Mrs. DePinto_____ Mr. Rizza_____

V. RETURN TO PUBLIC SESSION

Motion _____ 2nd _____

Roll Call:

Mrs. Cassidy_____ Mrs. Fiore_____ Mr. Lopes_____ Mrs. Mencer_____ Mr. Pieros_____
Mrs. Rad_____ Mrs. Ryan_____ Mrs. DePinto_____ Mr. Rizza_____

VI. BOARD RETREAT WITH JUDITH WILSON

VII. SUPERINTENDENT'S REPORT

- Referendum Creative Materials
- Enrollment and Housing Update

VIII. OPEN TO THE PUBLIC (LIMITED TO ACTION ITEMS ON THE AGENDA)

In accordance with Local Finance Notice (LFN) 2020-21, public comments can be submitted before remote public meetings through electronic mail or by written letter. Please email the Board Secretary at jbohm@readington.k12.nj.us by 12:00 p.m. on the day of the board meeting. Comments shall be read aloud and addressed during the remote public meeting. For members of the Readington Township School District Community who may be joining a Meeting for the first time or would like to provide comments tonight, we're sharing the Board Policy pertaining to public comments. Thank you in advance for sharing your thoughts as per the District's Policy. The Readington Board of Education operates through a committee structure. Committees discuss and vet all topics for Board action before they appear on the Board agenda for vote. The Board committees publicly report at our meeting about what they discussed prior to the Board vote, excluding any topics that are rendered confidential by law.

0167 PUBLIC PARTICIPATION IN BOARD MEETINGS

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest. In order to permit the fair and orderly expression of such comment, the Board shall provide a period for public comment at every regularly scheduled meeting of the Board. Public participation shall be governed by the following rules:

1. All statements shall be directed to the presiding officer. No participant may address or question Board members individually unless directed by the presiding officer.
2. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, place of residence, and group affiliation, if appropriate; Web participants will type the information in as a preface to their comments.
3. If the Board of Education is webcasting the public meeting, the "chat" feature will be on during the public comment sessions only.
4. No participant may speak more than once on the same topic unless all others who wish to speak on that topic have been heard and time permits.
5. In order to provide sufficient opportunity for the public to be heard, a time limit of three minutes for each participant may be observed. Webcast participants making comments via chat may only enter one 256 character comment, excluding the announcement of his/her name and place of residence, unless the presiding officer asks for clarification or further information. The President may, at his/her discretion, limit discussion on any topic. The portion of the meeting during which the public is invited shall be limited to sixty minutes.
6. The presiding officer may interrupt, warn, or terminate a participant's statement when the statement is too lengthy, abusive, obscene, or irrelevant. The presiding officer may take other steps, including but not limited to adjourning the meeting or waiving any of the rules of the Residents' Forum, to respond to a lack of public decorum, or to otherwise protect privacy or the efficient completion of the Board's business.

IX. CORRESPONDENCE

- Email L.S. - Community Concerns
- Email M.S. - HCRHS Monthly Newsletter

X. BOARD ACTION

A. APPROVAL OF ADMINISTRATIVE REPORTS

1. Motion to adopt 1.01 - 1.05
Motion _____ 2nd _____
- 1.01 Motion to approve Enrollment and Drill Reports June 2025.
(Attachment 1.01)
- 1.02 Motion to approve the Readington Middle School Discipline Report Quarter 4/April 4 - June 20, 2025.
(Attachment 1.02)
- 1.03 Motion to approve the 2025 Board of Education meeting dates as indicated on attachment.
(Attachment 1.03)
- 1.04 Motion to approve the Emergency Virtual or Remote Instructional Program Plan for the 2025-2026 school year.
(Attachment 1.04)
- 1.05 Motion to accept the HIB report and affirm the Superintendent's decision:

CASE NUMBER	SCHOOL	DATE	FINDINGS OF HARASSMENT INTIMIDATION OR BULLYING
11	TBS	05/22/2025	No

B. APPROVAL OF MINUTES

2. Motion to adopt 2.01 - 2.02
Motion _____ 2nd _____

2.01 Motion to approve the Meeting Minutes June 10, 2025.

2.02 Motion to approve the Executive Session Meeting Minutes June 10, 2025.

Roll Call:

Mrs. Cassidy _____ Mrs. Fiore _____ Mr. Lopes _____ Mrs. Mencer _____ Mr. Pieros _____
Mrs. Rad _____ Mrs. Ryan _____ Mrs. DePinto _____ Mr. Rizza _____

C. FINANCE/FACILITIES

Committee Report:

3. Motion to adopt 3.01 - 3.10
Motion _____ 2nd _____

3.01 Motion to approve the **Bill List** for the period from **June 12, 2025 through July 23, 2025** for a total amount of **\$4,322,931.52**.
(Attachment 3.01)

3.02 Motion to approve **Travel Expenditures July 22, 2025** In the amount of **\$6,125.46**.
(Attachment 3.02)

3.03 Motion to approve SAIF General Liability and Workers Compensation Insurance Renewal for the 2025-2026 school year.
(Attachment 3.03)

3.04 Motion to approve Lindabury, McCormick, Estabrook & Cooper, for professional services for June 2025 and for the 2025-2026 school year.
(Attachment 3.04)

3.05 Motion to approve shared services agreement with Haddon Township School District Communications Consortium for \$12,000.00 for the 2025-2026 school year.
(Attachment 3.05)

3.06 Motion to approve a shared services agreement between the Readington Township Board of Education and Readington Township for technology services for the 2025-2026 school year.
(Attachment 3.06)

3.07 Motion to approve the following resolution: Resolution Authorizing Disposal of Surplus Property:

WHEREAS, the Board of Education is the owner of certain surplus property which is no longer needed for public use; and

WHEREAS, the Board is desirous of selling said surplus property in an "as-is" condition without express or implied Warranties;

NOW THEREFORE BE IT RESOLVED by the Readington Township Board of Education as follows: (1) The sale of the surplus property shall be conducted through GovDeals pursuant to State Contract A-70967/T2481 in accordance with the terms and conditions of the State Contract. The terms and conditions of the agreement entered into with GovDeals is available online at govdeals.com and also available from the Board of Education. (2) The sale will be conducted online and the address of the auction site is govdeals.com. (3) The sale is being conducted pursuant to Local Finance Notice 2008-9. (4) A listing of the surplus property to be sold is attached.
(Attachment 3.07)

3.08 Motion to approve the following resolution:

WHEREAS, Jason Bohm, School Business Administrator/Board Secretary, possesses a Qualified Purchasing Agent (QPA) certificate;

WHEREAS, the State Treasurer, in consultation with the Governor and pursuant to N.J.S.A. 52:34-7 and N.J.S.A. 18A:18A-3 (b), has increased the bid threshold amount for school districts with a Qualified Purchasing Agent, from \$44,000 to **\$53,000**, effective July 1, 2025;

NOW, THEREFORE BE IT RESOLVED that the (Name of Board of Education), pursuant to N.J.S.A. 18A:18A-3 (a), establishes and sets the bid threshold amount of **\$53,000** for the school district, and further authorizes the School Business Administrator/Board Secretary, the Qualified Purchasing Agent, to award contracts, in full accordance with N.J.S.A. 18A:18A-3 (a), for those purchases that do not exceed in the aggregate of the newly established bid threshold amount.

Furthermore, for contracts in the aggregate that are less than the bid threshold but fifteen (15%) or more of the amount, the School Business Administrator/Board Secretary shall award contracts after soliciting at least two competitive quotations.

The School Business Administrator/Board Secretary, pursuant to N.J.S.A. 18A:18A-37 (c), is authorized to award contracts that are in the aggregate less than fifteen (15%) percent of the bid threshold without soliciting competitive quotations.

- 3.09 Motion to submit the Individual with Disabilities Education Act (IDEA) grant application and acceptance of funds for the 2025-2026 school year:

IDEA:
Basic: \$406,710.00
Preschool: \$14,878.00

- 3.10 Motion to approve the Preliminary Eligible Costs of the Readington Township Board of Education Referendum per attached.
(Attachment 3.10)

Roll Call:

Mrs. Cassidy_____ Mrs. Fiore_____ Mr. Lopes_____ Mrs. Mencer_____ Mr. Pieros_____
Mrs. Rad_____ Mrs. Ryan_____ Mrs. DePinto_____ Mr. Rizza_____

D. EDUCATION/TECHNOLOGY Committee Report:

4. Motion to adopt 4.01 - 4.06
Motion _____ 2nd _____
- 4.01 Motion to accept the Articulation Agreement between The College of New Jersey and the Readington Township Board of Education.
(Attachment 4.01)
- 4.02 Motion to accept the Superintendent's recommendation and approve the following student placement in the Readington Township School District as follows:

STUDENT NAME	COLLEGE/UNIVERSITY PLACEMENT REQUEST	SCHOOL/COOPERATING TEACHERS	EFFECTIVE DATE
Kaitlynn Kurtzo	Grand Canyon University/ Student Teacher	Three Bridges School/ Jessica Hegarty, Christine Lewis, Tiffany Barca	09/01/2025 - 02/28/2026

- 4.03 Motion to adopt the attached list of HSA fundraisers for the 2025-2026 school year.
(Attachment 4.03)
- 4.04 Motion to apply for and accept \$1,000.00 inquiry grant through The College of New Jersey to conduct a program titled *Math Matters @ Home* at Three Bridges School.

4.05 Motion to approve the Out of District Contracts for the 2025-2026 school year:

STUDENT	SCHOOL	TUITION SCHOOL YEAR	TUITION ESY
S-089	Developmental Learning Center	\$108,021.00	\$18,003.00
S-035	Lakeview School	\$123,557.70	\$17,651.00
S-103	The Midland School	\$85,275.00	\$14,212.50
S-009	The Newmark School	\$66,133.80	\$6,613.38
S-206	Rutgers Day School	\$103,968.00	\$0.00
S-223	Shepard School	\$60,831.03	\$9,972.30
S-277	Somerset Hills	\$128,642.40	\$21,440.40

4.06 Motion to apply for and accept a NJDEP grant in the amount of \$39,463.00 used to develop a Tiny Forest/Outdoor Living Lab at Readington Middle School.

Roll Call:

Mrs. Cassidy_____ Mrs. Fiore_____ Mr. Lopes_____ Mrs. Mencer_____ Mr. Pieros_____ Mrs. Rad_____ Mrs. Ryan_____ Mrs. DePinto_____ Mr. Rizza_____

E. PERSONNEL

Committee Report:

5. Motion to adopt 5.01 - 5.19
Motion _____ 2nd _____

5.01 Motion to ratify and accept the Superintendent's recommendation and approve the following appointment:

NAME	POSITION	SALARY/STEP	EFFECTIVE DATE
Adriana White	Media Specialist (WHS) 20-04-D2/akm	\$82,050.00 BA+15 Step 18	09/01/2025 - 06/30/2026

5.02 Motion to accept the Superintendent's recommendation and approve the following appointments:

NAME	POSITION	SALARY/STEP	EFFECTIVE DATE
Eric Goodhart	Bus Driver (Transp) 80-06-D7/bdu	\$27.75/hr. Step 7	09/01/2025 - 06/30/2026
Jennifer Hardison	Aide/Special Education (HBS) 30-02-D3/ayu	\$22.23/hr. Aide C Step 2	09/01/2025 - 06/30/2026
Kristi Ur	LTS Teacher/Science (RMS) 20-01-D2/aeg	\$66,530.00 MA Step 3-4 (3)	09/01/2025 - 06/30/2026
Ashley Blanda	Teacher/Special Education (HBS) 20-02-D2/aiv	\$60,930.00 BA Step 3-4 (4)	09/01/2025 - 06/30/2026

Victor Cardona	Teacher/Special Education (TBS) 20-03-01/bbu	\$82,920.00 BA Step 19	09/01/2025 - 06/30/2026
Carrie Scherder	Speech (WHS/RMS) 20-01/d2/akg	\$68,430.00 MA+30 Step 1-2 (2)	09/01/2025 - 06/30/2026
Christopher Schultz	Teacher/Social Studies (RMS) 20-01-D2/aeo	\$68,030.00 MA Step 6-7 (6)	09/01/2025 - 06/30/2026
Christine Dudley	Clerical Aide (HBS) 50-02-D4/amq	\$20.72/hr. Step 15	09/01/2025 - 06/30/2026
Lauren Visco	Teacher/Social Studies/ Special Education (RMS) New Position	\$68,030.00 MA Step 6-7 (6)	09/01/2025 - 06/30/2026
Jordan McChesney	LTS Teacher/Grade 5 (HBS) 20-02-D2/abt LTS Teacher/LA (RMS) 20-01-D2/afb	\$60,930.00 BA Step 3-4 (3)	09/01/2025 - 11/21/2025 12/01/2025 - 06/30/2026
Anthony Gonzalez	Teacher/Spanish (RMS) 20-01-D2/afh	\$70,430.00 MA+30 Step 6-7 (6)	09/01/2025 - 06/30/2026
Amanda Roper	Teacher/Grade 1 (TBS) New Position	\$83,750 MA+30 Step 15-16 (15)	09/01/2025 - 06/30/2026

5.03 Motion to ratify and accept the Superintendent's recommendation and approve the following resignations:

NAME	POSITION	EFFECTIVE DATE
Kathryn Cecala	Teacher/Social Studies (RMS) 20-01-D2/aeo	06/30/2025
Lindsay Salaj	Clerical Aide (HBS) 50-02-D4/amq	06/30/2025
Jennifer Peist	Aide/Special Education (TBS) 30-03-D3/akw	06/30/2025
Kevin Grant	Teacher/Grade 3 (WHS) 20-04-D2/bbh	06/30/2025
Jose Fernandez	Teacher/Spanish (RMS) 20-01-D2/afh	06/30/2025

Aidan Harris	Aide (TBS) 20-03-D3/azd	06/30/2025
Mindy Bennington	Teacher/Social Studies (RMS) 20-01-D2/aen	06/30/2025
Lauryn Ingram	Teacher/Special Education (RMS) 20-01-D2/ahu	06/30/2025

- 5.04 Motion to accept the Superintendent's recommendation and approve the following retirement with appreciation for his years of service:

NAME	POSITION	EFFECTIVE DATE
Jan Derevjanik	Head Custodian (HBS) 70-02-D5/ape	September 30, 2025

- 5.05 Motion to accept the Superintendent's recommendation and ratify the following Substitute Teacher/Aide/Nurse/Bus Driver for the 2025-2026 school year, paid at the applicable substitute rates, in the Readington Township District, pending satisfactory completion of employment requirements:

NAME	POSITION
Christopher Schultz	Substitute Teacher

- 5.06 Motion to accept the Superintendent's recommendation and approve the following position control changes and designated transfers for the 2025-2026 school year:

NAME	CHANGE	POSITION	LOCATION	SALARY
Katie DaQuisto	From: To:	20-05-D2/bcn new position	(BOE) Instructional Coach/Preschool (BOE) Supervisor of Early Childhood Education	\$90,000.00
Meredith Kane	From: To:	30-01-D3/bba 30-01-D3/bba	(HBS) Aide/Special Education (RMS) Aide/Special Education	No Change
Anna Hackett	From: To:	80-06-D7/bdu 80-06-D7/bdw (new position)	(Transp) Bus Driver (Transp) OOD Bus Driver	No Change
Tanya Cavallo	From: To:	20-05-D2/bcf 20-05-D2/bcr 20-05-D2/bcq 20-05-D2/bcr	(BOE) .4 Preschool Instructional Coach (BOE) .4 Preschool Intervention Specialist (BOE) .2 Preschool Coordinator (BOE) FT Preschool Intervention & Referral Specialist	No Change
Natalie Placencia	From: To:	20-05-D2/bcl 20-05-D2/bcs 20-05-D2/bcm 20-05-D2/bcl	(BOE) .5 Preschool Relief Teacher (BOE) .3 Preschool ESL (BOE) .2 Teacher/Preschool Community Parent Involvement Specialist (WHS) FT Preschool Intervention & Referral Specialist	No Change

Anthony Tumolo	From:	10-05-D1/bat	(BOE) Supervisor of Curriculum and Instruction (Social/Emotional Learning and Special Projects)	No Change
	To:	10-05-D1/bat	(BOE) Supervisor of Special Projects: Pupil Services and Professional Development	

- 5.07 Motion to ratify and approve Amie Walsh, Teacher, to teach the Extended School Year Program during the summer of 2025, for 16 days, 5 hrs./day at the summer rate based on a salary of \$65,430.00.
- 5.08 Motion to accept the Superintendent's recommendation to approve the attached list of Readington Middle School coaching assignments for the 2025-2026 school year at their contractual rate.
(Attachment 5.08)
- 5.09 Motion to approve Jennifer Rourke, RMS Teacher, to teach a seventh class for consecutive days of a single assignment beyond her contractual workday for the 2025-2026 school year in the amount of \$7,234.64 per the RTEA contract.
- 5.10 Motion to to accept the Superintendent's recommendation and approve the following job descriptions:
(Attachment 5.10)
- Mentor Coordinator
 - Supervisor of Special Projects: Pupil Services and Professional Development
- 5.11 Motion to approve Nicole Maravantano and Jodi Rehrig as Mentor Coordinators for the 2025-2026 school year at a stipend of \$4,000.00 each.
- 5.12 Motion to accept the following resolution:

WHEREAS, the Readington Township Board of Education (the "Board") and the Readington Township Administrators' Association (the "Association") are parties to a Collective Negotiations Agreement governing the terms and conditions of employment for administrative and supervisory personnel for the period beginning July 1, 2024 and ending June 30, 2027 (the "CNA"); and

NOW, THEREFORE, BE IT RESOLVED that the Board hereby approves of the terms of the CNA effective July 1, 2024 through June 30, 2027, which is attached to this Resolution and made a part hereof, including the 2025-2026 school year revised salaries; and

BE IT FURTHER RESOLVED that the Board hereby authorizes Board President and the Business Administrator/Board Secretary to execute, on behalf of the Board, the CNA by and between the Board and the RTAA.
(Attachment 5.12)

- 5.13 Motion to accept the Superintendent's recommendation and approve the following stipends for Technology Services Subcontract Agreement for the period of August 1, 2025 - June 30, 2026 between the Readington Township Board of Education and Readington Township:

STAFF MEMBER	STIPEND
Larry Leyson	\$3,000.00 (prorated)
Matthew Lonschein	\$3,000.00 (prorated)
James Belske	\$2,000.00 (prorated)

- 5.14 Motion to ratify and approve Anna Hackett as bus aide for student, S-277, for the 2025 Extended School Year program, not to exceed 20 hours per week, at the contractual rate.

- 5.15 Motion to ratify and approve Miguelina Rodriguez as a bus aide for student, S-228, for the 2025 Extended School Year program, not to exceed 8 hours per week, at the contractual rate.
- 5.16 Motion to amend motion 5.08 from the June 10, 2025 agenda to the following:
Motion to ratify and approve Kristen Fabriczi, Amy Langston, and Gianna Crotty, district Speech and Language Specialists, to provide speech and language services during the district's 2025 Extended School Year Program, not to exceed 5 hours per day for 20 days from July 1, 2025 through July 31, 2025 at the rate of \$70.00 per hour.
- 5.17 Motion to accept the Superintendent's recommendation and approve the attached list of staff for their participation on the Reading Practice Review Committee, for 2 hours, at their contractual rate.
(Attachment 5.17)
- 5.18 Motion to rescind Mindy Bennington as Readington Middle School 8th Grade Team leader and approve Yolanda Lima for the 2025-2026 school year.
- 5.19 Motion to approve Adriana White to attend required library software transition training in July 2025 for up to 6 hours at her contractual rate.

Roll Call:

Mrs. Cassidy_____ Mrs. Fiore_____ Mr. Lopes_____ Mrs. Mencer_____ Mr. Pieros_____
Mrs. Rad_____ Mrs. Ryan_____ Mrs. DePinto_____ Mr. Rizza_____

D. COMMUNICATION

Committee Report:

6. Motion to adopt 6.01 - 6.02
Motion _____ 2nd _____
- 6.01 Motion to accept the Superintendent's recommendation and approve the following policy for second reading:
(Attachment 6.01)
- Policy 8507 - Breakfast Offer Versus Serve (OVS)
- 6.02 Motion to accept the Superintendent's recommendation and approve the following policies for first reading:
(Attachment 6.02)
- 1100 - District Organization
 - 1120 - Management Team
 - 1210 - Board-Superintendent Relations
 - 1220 - Employment of Chief School Administrator
 - 1240 - Evaluation of Superintendent
 - 1540 - Administrator's Code of Ethics
 - 1643 - Family Leave

Roll Call:

Mrs. Cassidy_____ Mrs. Fiore_____ Mr. Lopes_____ Mrs. Mencer_____ Mr. Pieros_____
Mrs. Rad_____ Mrs. Ryan_____ Mrs. DePinto_____ Mr. Rizza_____

XI. UNFINISHED BUSINESS

- Board Member Election Deadline July 28, 2025 by 4:00 p.m.

XII. NEW BUSINESS FROM BOARD

- Updated Committee Assignments

XIII. OPEN TO THE PUBLIC

XIV. EXECUTIVE SESSION

Motion _____ 2nd _____

Motion to adopt the following resolution: Resolved to adjourn to Executive Session in accordance with the Sunshine Law, Chapter 321, P.L. 1975, to discuss HIBs for approximately 30 minutes at which time the Board expects to return

to Public Session where action shall not be taken. The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, it is not presently known when such circumstances will exist.

Roll Call:

Mrs. Cassidy_____ Mrs. Fiore_____ Mr. Lopes_____ Mrs. Mencer_____ Mr. Pieros_____
Mrs. Rad_____ Mrs. Ryan_____ Mrs. DePinto_____ Mr. Rizza_____

XV. RETURN TO PUBLIC SESSION

Motion _____ 2nd _____

Roll Call:

Mrs. Cassidy_____ Mrs. Fiore_____ Mr. Lopes_____ Mrs. Mencer_____ Mr. Pieros_____
Mrs. Rad_____ Mrs. Ryan_____ Mrs. DePinto_____ Mr. Rizza_____

XVI. ADJOURNMENT

Motion to adjourn at:

Motion _____ 2nd _____

Roll Call:

Mrs. Cassidy_____ Mrs. Fiore_____ Mr. Lopes_____ Mrs. Mencer_____ Mr. Pieros_____
Mrs. Rad_____ Mrs. Ryan_____ Mrs. DePinto_____ Mr. Rizza_____